YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution Eastern Christian College

- Name of the Head of the institution Dr. Keneisenuo Solo

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 03862295333

- Mobile No: 8794518162

- Registered e-mail eccnag@gmail.com

- Alternate e-mail principal@eccnagaland.edu.in

- Address Padumpukhuri

- City/Town Dimapur

- State/UT Nagaland

- Pin Code 797116

2.Institutional status

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status UGC 2f and 12(B)

- Name of the Affiliating University

  Nagaland University

- Name of the IQAC Coordinator

  Mr. Imlisunep

- Phone No.

  9856837929

- Alternate phone No.

  8974477729

- Mobile

  9856837929

- IQAC e-mail address

  imlisunep@eccnagaland.edu.in

- Alternate e-mail address

  suneplpongen17@gmai.com

3.Website address (Web link of the AQAR (Previous Academic Year)

http://eccnagaland.edu.in/

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.33**	**2021**	**15/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC

03/07/2015

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	**Grant in Aid**	**Department of Higher Education, Govt. of Nagaland**	**2020-2021**	**100000**

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

  No File Uploaded

9.No. of IQAC meetings held during the year   **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

More purchase of library books

Upgradation of IQAC office

Organized various online programs

NAAC assessment and subsequent preparation of AQAR

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of IQAC meetings	Quarterly meetings held from July 2020 to August 2021.
Conduct of Faculty Development Program/Webinars and Seminars	Conducted Orientation on Choice Based Credit System(CBCS).
Library Upgradation	More number of books added in the library
Monthly Research Colloquium	Mandatory research article presentation by faculty from each department monthly. Which inculcated research culture among the faculty members
Career Guidance and Placement of students	Orientation and career options have been delivered to students through training programs and orientation.

13.Whether the AQAR was placed before statutory body?   No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Eastern Christian College
• Name of the Head of the institution	Dr. Keneisenuo Solo
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03862295333
• Mobile No:	8794518162
• Registered e-mail	eccnag@gmail.com
• Alternate e-mail	principal@eccnagaland.edu.in
• Address	Padumpukhuri
• City/Town	Dimapur
• State/UT	Nagaland
• Pin Code	797116
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Nagaland University
• Name of the IQAC Coordinator	Mr. Imlisunep
• Phone No.	9856837929
• Alternate phone No.	8974477729

• Mobile	**9856837929**
• IQAC e-mail address	**imlisunep@eccnagaland.edu.in**
• Alternate e-mail address	**suneplpongen17@gmai.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://eccnagaland.edu.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.33**	**2021**	**15/02/2021**	**14/02/2026**

6.Date of Establishment of IQAC	**03/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	No File Uploaded
9.No. of IQAC meetings held during the year	**7**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	**Yes**

website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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Career Guidance and Placement of students	Orientation and career options have been delivered to students through training programs and orientation.

13.Whether the AQAR was placed before	No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2019-2020	20/01/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   106

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1   **492**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2   **370**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3   **188**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1   **29**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **29**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	106
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	No File Uploaded

2.Student

2.1	492
Number of students during the year	

File Description	Documents
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2.2	370
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	188
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	**29**

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**103**
4.3 Total number of computers on campus for academic purposes	**36**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. The institution holds regular staff meetings to develop and deploy quality action plans for effective implementation of the curriculum. Departmental meetings are held in order to prepare effective plans, allotment of workload to every faculty based on their area of specialization, teaching experience and other personal traits and execution of effective measures for curriculum delivery.

Lesson plans are drawn out before the commencement of each semester sessions and the same is followed by all the faculty

The resolutions taken by the IQAC members are discussed at the staff meeting and academic calender is drawn for actual implementation.

Once academic calender is drawn, Principal, Vice-Principal, Deans, HoDs of every department and faculy disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester.

Faculty development programmes/workshops are conducted time to time for teachers. And the teachers are also encouraged to attend such programmes outside the insitution as well.

Problems encountered while implementing the curriculum are identified and addressed immediately for effective execution and for smooth transaction.

Teaching aids, such as use of ICTs are encouraged among the faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution draws out the academic calendar at the beginning of the year and accordingly all the academic, as well as co-curricular activities, are conducted. The internal assessment of the students is conducted after the completion of 60% of the syllabus for 30% marks. The college conducts various tests and activities to continuously evaluate the students. After the completion of every unit, unit tests are conducted by the teachers. Faculty development programs/workshops are conducted from time to time for teachers. And the teachers are also encouraged to attend such programs outside the institution as well. Problems encountered while implementing the curriculum are identified and addressed immediately for effective execution and for a smooth transaction. Teaching aids, such as the use of ICTs are encouraged among the faculty.

File Description	Documents
Upload relevant supporting documents	*View File*
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	*View File*

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Efforts are taken by the institution to integrate cross cutting issues relevant to gender, climate change, environmental issues, human values, professional ethics by incorporating the relevant topics in the curriculum. Most of the syllabus in the courses offered comprises of the value education program, environmental studies and human rights in the curriculum offered by the university.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution applies several methods and ways to assess the students in terms of knowledge and skills before the commencement of the programs.The members of the admission committee examine the ability and enquire the interest of the students in accordance with the subject selected by the students at the time of admission. Orientation programs are conducted before the commencement of each semester session for familiarizing the students about the syllabus and the course content. Students who perform badly in the first two semesters in their Honours paper are made to drop their honours.

1. Seminar presentation: Seminars are organized by faculty members and the students are required to present paper from relevant topic from the course paper.

2. Assignments: Assignments on various topics are given to the students instructing the students to follow the proper format of writing and referencing either using APA/MLA format of referencing.

3. Class Tests: Class tests are conducted after the completion of every unit from the course.

4. Remedial Classes: Remedial classes are provided to those who are slow in learning and those who performs poorly in internal assessments.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
492	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts methods whereby, teachers are instructed to make learning more students-centric to support structures in systems to develop skills in various learning process. The institution provides all the needed infrastructures and learning resources like Wi-Fi, Internet, fully equipped library with KOHA 17.11(Integrated Library Management System) providing reference books, magazines, journals and news papers. With wide range of gaining knowledge from the above mentioned learning processes, students prepare seminar papers, assignments, project reports etc.,

In the day to day teaching the various strategies or ways adopted for involving the students in the learning process are as follows:

The Institution concentrates much on introducing various modern techniques to make learning more effective for the benefit of students. The learning process is enriched and empowered by the practices which develop communication skills, listening skills, solving problems, improving knowledge, training and participation in various academic programs which enable the students' lifelong learning.

Students are motivated to participate in departmental activities such as seminars, workshops, study tours, industrial visits,

field projects, group discussions, guest lectures, quiz programs and club activities to enrich the different methods of learning. Students also participates in extra-curricular activities like sports, fine arts, music, dance, drama and cultural competition.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At present time the usage of ICT has become an integral part of Teaching-Learning process. As such the institution has numbers of ICT enabled classrooms. The teachers makes best use of ICT facilities to enhance the learning activities. Powerpoint presentations are given alongside normal lecturing. Faculty Development Programme was organized under the initiative of IQAC and basic training was provided to the teachers for conducting classes online. Various online teaching tools were introduced to the teachers and how to effectively operate them for impactful learning. During the past few months of lockdown, the students were not deprived of learning. Even during the hard times of lockdown the teachers with the help of ICT delivered knowledge to its students using various online means.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

148

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation is an integral part of a semester system. The internal evaluation in the institution is continuous and comprehensive in nature. All the faculty members are directed to continuously evaluate the students and record the outcome of each student's performances. The college has adopted the semester system in accordance with affiliating University guidelines. The internal evaluation system in the college is robust and every possible measure is taken into consideration for continuous improvement while implementing it. In every semester session, an internal examination is conducted for 30% of the total marks by means of debate, quiz competition, seminar presentation, class tests, and assignments. By doing so, a meaningful internal evaluation is conducted. Those students who poorly perform during internal exams are identified and remedial classes are conducted rigorously just before the external exam. The college is strict in terms of internal evaluation. Those students who fail to make it in the internal exams are dropped from appearing in external exams. The college is continuously trying to bring innovative measures in making the internal evaluation more effective by involving students in every co-curricular activity that can be a part of the internal evaluation system.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures that the internal assessment conducted in every session is more robust and dynamic in nature. The marks that are scored during the internal examinations by the students are made known to the students and those students who are unable to reach the marginal marks are given a chance for improvement. Several improvement tests are conducted so as to ensure the students make it for the external exams. Over the years, the college has made a significant improvement in the area of assessing the students through internal evaluation. The college makes sure that the internal exams are as important as the external exams. The Internal exams are conducted in accordance with the pattern of external exams. For continuous improvement, suggestions are sought from the teaching faculties as well as the students, and changes are made in the system.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course and program outcomes are dispalyed on the institutional website. At the time of entry in the begining of every semester session, orientation programmes are conducted and the students are directed to get the detailed syllabus from the concerned subject teacher. The teachers give orientation to the students about the marks break up of syllabus. As such, 30% of the total marks are internally evaluated from the college itself. The affiliating University has already given a criteria of minimum marks for qualifying internal examination and the college adheres to the same.

The affiliating University's criteria for qualifying the semester with minimum 14 marks out of 30 internal marks and minimum 32 marks out of 70 external marks are made known to the students from the begining of every semester session, so that the students are aware about the evaluation of their performance in both internal and external exams. The assessments and results of students are prepared on time and the result outcome is pasted on the college notice boards. The notification for results are also announced through the official facebook page of

the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program and course outcome are regularly evaluated by the instittution and the same are made known to all the faculty. The performance of the students are regularly monitored and corrective measures are taken immediately. The attendence of the students are strictly monitored and every month's attendence records are displayed in the notice board of the college. All the department records the marks scored by the students in the respective department's register. The institution thoroughly evaluate the performance of the students and the weaker students are given remedial classes for two hours for all the subjects everyday after class. The academic performance of the students are also made known to the parents/guardians of the students and collaborative measures are taken. Mentoring in the college has been a very effective way in knowing the students at individual level. In this way, the mentor of each student is assigned to identify the problems faced by the students and help is extended wherever required and possible.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

188

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://eccnagaland.edu.in/wp-content/uploads/2021/11/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities cover the aspects of education which emphasize community and other social services. The college strongly believes in inculcating social responsibilities in the minds of the students by undertaking various community services and extension programs through various clubs. Activities like cleanliness, plantation drive, and various other awareness programs within the campus and surrounding areas are conducted.

National Service Scheme (NSS): The NSS unit of the college conducts extension activities like tree plantation, awareness programs on hygiene, and cleanliness drive occasionally, in the college as well as in the adopted village, Dubagaon.

National Cadet Corps (NCC): The college NCC unit has been rendering numerous community services. Some of the important activities undertaken by NCC cadets include traffic monitoring in collaboration with traffic police, cleanliness drive, health camp, etc.

Red Ribbon Club (RRC): The Red Ribbon Club of the college organizes various voluntary programs like blood donation campaigns on regular basis to extend help to the needy.

Eco Club: The Eco Club of the institution aims at creating Environmental awareness not only among the students but also to the society at large. Plantation drive, cleanliness drive, awareness program on environmental issues are some of the

activities undertaken by the Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the

year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`100`

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`2`

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`4`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution aims at providing basic facilities for an effective teaching and learning atmosphere. The Governing Body of the college is ready to provide facilities whenever required and ready to upgrade the existing facilities accordingly. The institution is equipped with some of the most needed facilities at the moment and ready for further up-gradation.

The institution has the following facilities.

1. Classrooms with an adequate number of fans and lighting. Well-furnished Staff Room.
2. Wi-Fi connectivity.
3. Filtered drinking water facilities for both students and staff. Women's Hostel.
4. Students' Common Room. Girls' Common Room.
5. Medical Infirmary (MI) Room. Transportation facilities for students. Canteen facilities.
6. Generator for power back up.
7. An adequate number of classrooms with ICT tools. Well-equipped library.
8. Creche.
9. Biometrics attendance system for staff. Computer Room.
10. Conference Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is currently making use of about only half of its total land area and is still left with ample space for future expansion. The institution has more plans for extending infrastructural facilities for various outdoor games and infrastructure. However, the institution provides some of the sports facilities for indoor and outdoor games and encourages the participation of students at various college and district level competitions. Indoor games like carrom, table tennis, badminton, etc., are organized at the inter-class, inter-house, and individual levels. The College has Badminton and Volley Ball court facilities for the students.

The college has an active Students' Union Body. Some teachers are nominated by the Principal as Advisors to the Union. The Students' Union conducts various cultural activities and also deputes students to participate in various inter-collegiate and university activities organized by other colleges and All Nagaland College Students' Union (ANCSU).

The facilities include:

Multi-purpose auditorium equipped for indoor games and various other co-curricular activities. Volley Ball Court.

Board games in the Students' common room and Girls' common room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

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5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a well-equipped library with a good number of prescribed books and other physical facilities that are needed by the students as well as faculty. The institution has installed (Integrated Library Management System) software for quick and smooth execution of daily library tasks. The library also has a photocopy machine for both students and faculty with concession charges. A committee has been formed as Library Advisory Committee headed by the Assistant Librarian and a few

faculty members that look into the requirement of different departmental books. The committee also makes and allocates budgets for the purchase of new stock of books, magazines, subscriptions to more journals, etc. The institution ensures to improve the library further by adding more volume of books and other facilities to the existing one.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology plays a very important role in the present education system. Keeping in mind the needs of the students, the college frequently updates its IT facilities including Wi-Fi. IT facilities of the college include desktops, laptops, LCD projectors, LANs,s, and Wi-Fi. The college has recently upgraded its broadband connection to optical Bharat Fiber (FTTH) with faster internet speed.

IT facilities available in the college are in the following forms.

Computer Lab: The College has a well-furnished computer lab with an adequate number of laptops for the students with internet facilities.

Class Rooms enabled with ICT tools: The College has a good number of classrooms with LCD projectors, and Audiovisual system, and an internet connection.

Wi-Fi Campus: The College has a Broadband subscription. Wi-Fi hotspot facilities cover most of the

strategic locations of the college.

Well-equipped office with internet connection.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution   **B. 30 – 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The augmentation, maintenance, and utilization of the physical, academic, and sports facilities such as a library, computers, classrooms, drinking water facilities, transportation, etc., are done on the advice and recommendations of various committees and regarding the requirement of facilities in some specific areas are forwarded to the IQAC and measures are taken for inclusion and improvement of the facilities required.

Assistant Librarian and Library Assistant takes the responsibilities of taking care of library assets- books, computers, photocopy machines, etc.,

Games and sports utility equipment are kept in the custody of the Dean of Students and issued whenever required by the students.

Sweepers regularly clean the college premises and wash all the toilets after the classes are over. The institution has installed a generator to maintain an uninterrupted supply of electricity.

The Superintendent of the college maintains all the official records and other necessary equipment for faculties such as laptops, pen drives, external hard drives, and other stationery items.

The college provides RO drinking water facilities and it is maintained regularly by outsourced technicians.

Regular checking of electrical appliances is done by hiring technicians from outside.

All matters relating to maintenance and repair of physical facilities and equipment are carried out by the superintendent who hires technicians and mechanics to ensure that all the equipment is in proper working condition.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

414

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	www.eccnagaland.edu.in
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The establishment of Eastern Christian College laid its pivotal emphasis on imparting quality education and empowering its students to face the future with knowledge and confidence as they engage in societal development. As aimed, the college administration has provision for the establishment of Students' Union to help students cultivate the ability of leadership, organizational skill, teamwork, etc. Henceforth, the college has well embodied active students' union since the genesis of the college. The Students' Union functions under the acronym ECCSU (Eastern Christian College Students' Union).

Like any responsible and dedicated union, the ECCSU has been actively carrying out its duties to help create a conducive environment in the college. The union functions within the framework of its constitution while strictly adhering to the rules and moral code of the college. The union performs as the communicating bridge between the administration, teachers, and the students for smooth channeling of the teaching-learning process and other students' academic activities. The union also organizes annual college functions such as Freshers' Meet, Sports Meet, Literary Competitions, and any other events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Eastern Christian College, one of the pioneering colleges in Dimapur, established in the year 1993 has been playing a pivotal role in delivering quality education since its inception which is evident from the fact that many graduates produced are

successfully well placed and is doing well in varied fields. The college has been truly able to empower young minds to create their innate skills and talents. It was a long-felt need of many former graduates to form an Alumni Association to connect, renew and build stronger relationships with Alma Mater and to share and express gratitude to the institution by rendering services in their capacity, the responsibility of helping the college towards the path of its progress and prosperity. The Alumni Association has also contributed generously to the development of the college from time to time and has rendered cooperation both in positive and quality-oriented measures. It has extended great support to the college management towards implementing various activities. The existence of active Alumni Association members helps the present students to come forward and do the activities more enthusiastically. The Association has also developed goodwill between the present students and the Alumni. Over the years, the Alumni Association has greatly contributed to the college both cash and kind.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution in many ways is reflective of its vision and mission. Focus is being laid on increasing the number of academic disciplines in the institution for more opportunities for students in career building. Few vocational programs have been introduced in the college, computer course programs such as (Master of Certified Computer Application) under the aegis of HITM-IIHT, Dimapur. The college has a number

of MoUs with different organizations and institutions that have been initiated for the process of establishing skill development programs. The college also has a Career Guidance and Placement Cell which was formed with an aim to recognize and develop the skills and talents of the students in areas that could generate opportunities in self-employment. The college organizes workshops cum training, seminars to promote analytical thinking and research activities. Experts from varied fields are invited as resource persons to these programs. The college has a good network of links with other academic and research institutions, government administrative officials, politicians, public leaders, and civil societies, this is helping the college to grow substantially. Adequate infrastructural facilities, elective course options in the curriculum, and transport facilities are reflected by a good number of students from local and rural tribal areas getting admitted to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages freedom in different teaching methods. Funds are allocated to various departments and autonomy is given to the departments to independently use the funds so long as they act in accordance with the vision of the college. The Vice-Principal and Deans assist the Principal in the overall management of the college. A sizeable number of committees have been constituted with their own responsibilities and power to look into the functioning and growth of the college. The heads of Departments are given independent charges and authority in matters relating to their respective departments. The Students' Body of the college is also elected through free and fair elections.

The IQAC, under the Chairperson, formulate policies and directs all the committees under IQAC for organizing various academic activities in the college. There are several Committees/Cells/Associations functioning under IQAC with conveners/coordinators and members managing their activities. This autonomy has resulted in numerous events and programs being

introduced yearly. Cultural and extracurricular events are organized by various committees/cells with many of the programs expanding their scope and improvement in quality. The formulation of strategy for effective execution and implementation of the plan is an important quality of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal and all the Administrative Heads, Head of Departments, and Academic Committees discuss and develop an academic calendar for the college year-wise. Different Committees, Cells, Clubs, and Associations are constituted for the execution of all necessary activities for the overall development of the students and also to meet the challenges and different needs of the student's community. Various works/responsibilities are assigned to be achieved within a certain set timeline.

Lesson plans are prepared and submitted by every teacher at the beginning of every academic session. This ensures effective delivery of curriculum requirements and completion of syllabi within a stipulated time.

Every cells/committee are functional under a convener/coordinator and other faculty and representatives from the students. Periodical meetings are held to discuss, plan, and execute academic-related programs. After every academic session, all clubs, committees, and units are required to prepare a full report of the activities.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-structured organizational body.

1. Governing Body: It is the highest organizational organ that looks after the college. The Governing Body consists of nine members. The Principal is the ex-officio secretary of the Governing Body. The Chairman in consultation with the Secretary nominates the other members and fills the vacancies that may arise from time to time. All matters pertaining to infrastructural development, recruitment of faculty, management of funds, and formulation of important policies are done by the Governing Body.

2. Administrative Body: The Principal is the head of the institution and is assisted by Vice-Principal, Dean of Students, Academic Dean, HoDs, and Teaching staff. The Principal is also assisted by Superintendent who supervises all the Non-teaching Staff and looks after the matter relating to financial expenses and other developmental areas.

3. Service Rules: The Service Rules cover various rules and regulations for the employees for the proper functioning of their service. The Service Rules of the college acts as a manual. All procedures relating to recruitment, salary structure, code of conduct for both teaching and non-teaching staff and faculties, and promotional policies are laid down in the service rules.

4. Recruitment: Recruitment of Teachers is done by a duly constituted Selection Committee.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://eccnagaland.edu.in/organogram-2/
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes all possible measures to ensure an effective deliverance of welfare to its employees. As such, there are no hindrances in providing benefits to its employees.

1. The salary structure of the employees is at par with other institutions and proper scale is maintained in accordance with the UGC regulation. Incentives are also provided to the faculty with higher qualifications such as with NET, M.Phil, Ph.D., etc.

2. Salary increment of 3% is annually given to NET qualified teachers.

3. Apart from proper salary structure, the employees are provided with other facilities such as 45 days maternity leave for female employees, 15 days paternity leave for male employees, and a total of 12 days casual leave in a year with

other medical allowances and sick leave.

4. The College also provides facilities for personal loans and car loans to its employees. Most of the faculty have benefitted from this scheme.

5. The institution provides a quarter facility for some non-teaching staff and plans to provide quarters for all the teaching staff in the days to come.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching faculty is

conducted once a year. Effectiveness and efficiency in the performance of the appraisal system have been brought out in the quality output of academic programs of the college. The Annual Confidential Report (ACR) allows every staff to grade themselves on a total score of 100 on the 5 most important areas of expected performance on a scale of 20. Teachers grade themselves on a 10 point scale for each of the five criteria and the Principal grade each criterion on a 10 point scale. The score by the teachers and the score by the principal are added together and on the basis of the final score, the principal gives suggestions/remarks/appreciation. The areas of evaluation are teaching/learning, participation in various activities, punctuality, students/teachers relationships, clarity in the subject matter by the teacher. Confidential reports on teachers enable the teachers to find out and identify the areas where improvement can be made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a transparent financial management system. For proper management of finances, the Governing Body of the college has constituted an audit committee comprising of a few members for internal audit of the college. For an easy auditing process, all income and expenditure are categorized in different heads. The internal audit is done every year at the end of the financial year. The financial year of the college begins from 1st April of every year and ends on 31st March of the subsequent year. The second stage is the external audit. After the completion of the internal audit, a Chartered Accountant is appointed for preparing the final Audit Statement. The college has been managing the income and expenses of the institution very efficiently and transparently thus far.

1. The Governing Body assigns an authorized Chartered Accountant as an external auditor to audit the accounts of the college every year.

2. The external auditor verifies incomes and expenditures of various aspects through receipts and cash memos. Thorough scrutinization is done and a final income and expenditure statement is prepared.

3. A monthly financial statement is prepared by the Superintendent.

4. The internal audit is done by the audit committee of the college after verifying the daily account transaction of the college once a month. The accountant maintains the financial records in the account book.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources are judiciously and economically utilized. For every academic year, different departments are allocated specified funds for conducting various departmental activities and co-curricular activities. The resource mobilization includes the following;

- The college prepares an annual budget by which funds are allocated to different expenditure heads like, salary, infrastructural development, library, office automation, transportation, academic and students welfare expenses, etc.
- The expenditures are recorded systematically and reviewed on a regular basis to ensure that the most effective decision is made.
- The major sources of institutional income come from the students' tuition fees. The institution, being a government-aided college receives grant-in-aid from the state government, UGC, and other government agencies.
- The deficit of funds is managed by the Governing Body
- The grants that are received from various sources such as UGC, state government, and other agencies and individuals are utilized for allotted purposes only. Proper utilization records are maintained thereof.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has a well-established Internal Quality Assurance Cell (IQAC) which has been functional from 3rd July 2015 as per the guidelines of NAAC. The main aim and objective of IQAC are to maintain a quality environment and sustenance in all spheres of academic and administrative activities of the college. The IQAC of the college takes care of academic aspects, such as curricular aspects, teaching-learning process, evaluation, research, and community extension services. All these are done through various Committees and Subcommittees, Cells, Clubs, and Associations. Different committees have been established to undertake various activities and support IQAC in executing its functions effectively. In this way, IQAC contributes to institutionalizing the quality assurance process and progress of the college. IQAC has also made a significant contribution in areas of students' careers by establishing the Career Guidance and Placement Cell of the college. IQAC also evaluates the academic quality of the

institution and academic performances of teaching faculties and students' progression. It also encourages the faculties to improve in the area of teaching-learning by adopting more usage of ICT. With the initiative of IQAC, various clubs, cells, and committees have been formed for all-around activities for strengthening the quality atmosphere in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures, and methodologies of operations and learning outcomes at periodic intervals. The IQAC conducts meetings with teaching faculty at regular intervals to collect ideas, suggestions in order to improve teachers' annual appraisal. The institution also lays emphasis on the participation of teachers in the workshops, seminars, and orientation programs to make their appraisal dynamic. The IQAC of the institution has initiated methods to reform and renovate the assessment system of the students by adopting uniform methods for internal assessment of students and also by addressing the students' grievances regularly to attain a comprehensive and continuous evaluation of the students. ICTs have been used to make teaching-learning more interesting and engaging. All the departments engage students in various literary and co-curricular activities to impart all-around development in them. Remedial classes have been provided to academically weak students to enhance and achieve the desired academic goal. The institution has introduced a mentoring system to assess the students' progress and also to maintain a cordial relationship between the mentor and the mentee. Mentors are responsible for identifying the area of weaknesses of the students and remedial measures are initiated to improve the students' performances in academic and other areas.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://eccnagaland.edu.in/wp-content/uploads/2021/12/Annual-Report-2021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security: The College is very sensitive towards women's safety. As such the college has constituted a Women's Cell that addresses the issues relating to women. Various programs are organized in the college to sensitize the general students with regard to gender equity.**
2. **Counseling: The college practices mentoring, where all the faculty are involved in mentoring the students. Classes are divided into groups of 25-30 students. Each group of**

students is assigned under one mentor. Mentoring activities in the college have been successful. The performances and involvement of the students in different activities and their overall personality development are reflective evidence of effective mentoring. Students are counseled on various aspects of life and directed to the right path by mentors. The academic performances of the students are also analyzed by each mentor.

3. Girls' Common Room: The provision of separate Girls' Common room indicate sensitivity towards female students. Special care is shown to the girl students and maximum efforts are put in to avoid any prejudice towards female students.

4. Creche: The college also gives special attention to female staff and faculty. A separate room with washroom facilities is made available to female teaching and non-teaching staff.

File Description	Documents
Annual gender sensitization action plan	http://eccnagaland.edu.in/wp-content/uploads/2021/12/Gender-Sensitizationa-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The College provides the facility of Girls' Common Room, Creche and other security measures for girls students and lady staff.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

Solid Waste Management: Management of solid waste is one of the most challenging tasks. But, the college is committed to undertaking the challenge of keeping the college free from pollution. As such the college has declared itself as a single-use plastic-free zone. The wastes collected at the select site are segregated into biodegradable and non-biodegradable wastes. Biodegradable wastes are put into the compost pit and non-biodegradable wastes such as plastic wastes are collected and sent for recycling.

Liquid Waste Management: All the liquid waste generated is drained into the sewage and the sewage water soaks in the pit far away from the campus.

E-waste management: There is a deep concern about the hazards emitted by e-waste pollution on human health. Keeping in mind the hazardous nature of e-waste pollution on health, the institution generates little or no waste at all. The small e-waste generated from the college in the form of discarded electronic gadgets such as computer peripherals is refurbished or sent for recycling.

Bio-medical waste management: There is little or no generation of bio-medical waste in the college.

Waste recycling system: All the recyclable waste generated is sent to the proper source.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	http://eccnagaland.edu.in/wp-content/uploads/2021/11/Geotagged-photos-of-waste-management.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste

C. Any 2 of the above

water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Eastern Christian College is open to students and staff from different cultures, socioeconomic and religious communities. While the students' demography is mostly tribal in its composition, owing to the backdrop, admission is open to all

sections of society. The spirit of unity and tolerance is clearly visible in the fact that the college has staff and teachers from different communities working together towards higher education for a better society.

Students are encouraged to take part in community service where they are exposed to different environments and render their service and realize the importance of serving society and giving back. English is spoken as the medium of communication to promote better understanding amongst the college community.

The college is focused on realizing its mission statement of promoting among the students, a sense of duty and service to society and also promoting harmonious relations among all sections of society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college firmly believes in imparting quality education as such the college takes utmost care in delivering the right kind of education to its students. Teaching about human values, realizing one's rights, and performing one's duties in accordance with the constitution are some of the things the college cannot compromise. The students are made to realize the importance of performing one's duties and exercising one's right as a responsible citizen. The college also regularly organizes various activities engaging the students to help them realize the importance of performing one's duties. Extension services are provided to communities which allows the students to become responsible and sensitive students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college draws out the academic calendar at the beginning of the year and organizes various activities according to different dates of events. Cells and Committees of the college take the responsibility of marking some important days by celebrating the event and festivals. The college has several cells and committees that actively conduct programs engaging both faculty and students. These cells and committees also mark events that are of National and International importance. Some of the events that are conducted annually include Republic Day, International

Women Day, Independence Day, International Youth Day, NSS Day, etc. The NCC, NSS, Women Cell, Eco Club, etc, actively organizes different activities both offline and online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the practice: Promoting environmental consciousness by providing community services, organizing campaigns, and making the institution a plastic-free zone.

The institution regularly conducts cleanliness drives, plantation drives around the campus with the target to eliminate plastic wastes which are generated from the campus and the surrounding localities. The NSS and Eco Club Volunteers actively participate in such activities. The Dubagaon Village, one of the neighboring villages of the institution which was adopted by the NSS unit of the institution is the primary target of the institution to do all necessary activities that could benefit the village community and achieve the goals of making a model village for environmental sustainability.

Best Practice-2

Title of the practice: Intensive Career Guidance to the students.

1. **Intensive guidance is given to the students by inviting professionals from different organizations. Seminars and Workshops are conducted in the institution with regard to this. The institution has also collaborated with some reputed job placement agencies from around the state and**

proper arrangement for the training and placement is made. During the last semester of every academic session, experts are invited and counseling is given to the students. Sometimes, recruitment is done on the spot, looking into the potentials of the students in different areas.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In order to promote research culture and enhance the quality of the teaching faculty, the IQAC along with the Research Cell of the college has initiated a monthly Research Colloquium from April 2021 whereby, faculty from different departments presents relevant research papers. Subject experts are invited from various reputed Higher Educational Institutions to comment and give valuable feedback on the paper. This is one area to help promote research culture among the faculty of the college. At the end of the year, a few selected articles will be published in the college multi-disciplinary journal. The college has come up with an annual multi-disciplinary journal in 2021, fulfilling the criteria for a journal with ISSN in the coming days. The college plans to work on the working papers with the intention of making them peer-reviewed in the future. The college also has increased its collaboration with other higher educational institutions in matters of research.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures effective curriculum delivery through a well-planned and documented process. The institution holds regular staff meetings to develop and deploy quality action plans for effective implementation of the curriculum. Departmental meetings are held in order to prepare effective plans, allotment of workload to every faculty based on their area of specialization, teaching experience and other personal traits and execution of effective measures for curriculum delivery.

Lesson plans are drawn out before the commencement of each semester sessions and the same is followed by all the faculty

The resolutions taken by the IQAC members are discussed at the staff meeting and academic calender is drawn for actual implementation.

Once academic calender is drawn, Principal, Vice-Principal, Deans, HoDs of every department and faculy disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester.

Faculty development programmes/workshops are conducted time to time for teachers. And the teachers are also encouraged to attend such programmes outside the insitution as well.

Problems encountered while implementing the curriculum are identified and addressed immediately for effective execution and for smooth transaction.

Teaching aids, such as use of ICTs are encouraged among the faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution draws out the academic calendar at the beginning of the year and accordingly all the academic, as well as co-curricular activities, are conducted. The internal assessment of the students is conducted after the completion of 60% of the syllabus for 30% marks. The college conducts various tests and activities to continuously evaluate the students. After the completion of every unit, unit tests are conducted by the teachers. Faculty development programs/workshops are conducted from time to time for teachers. And the teachers are also encouraged to attend such programs outside the institution as well. Problems encountered while implementing the curriculum are identified and addressed immediately for effective execution and for a smooth transaction. Teaching aids, such as the use of ICTs are encouraged among the faculty.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**E. None of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Efforts are taken by the institution to integrate cross cutting issues relevant to gender, climate change, environmental issues, human values, professional ethics by incorporating the relevant topics in the curriculum. Most of the syllabus in the courses offered comprises of the value education program, environmental studies and human rights in the curriculum offered by the university.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**D. Feedback collected**

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

370

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

200

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution applies several methods and ways to assess the students in terms of knowledge and skills before the commencement of the programs. The members of the admission committee examine the ability and enquire the interest of the students in accordance with the subject selected by the students at the time of admission. Orientation programs are conducted before the commencement of each semester session for familiarizing the students about the syllabus and the course content. Students who perform badly in the first two semesters in their Honours paper are made to drop their honours.

1. Seminar presentation: Seminars are organized by faculty members and the students are required to present paper from relevant topic from the course paper.

2. Assignments: Assignments on various topics are given to the students instructing the students to follow the proper format of writing and referencing either using APA/MLA format of referencing.

3. Class Tests: Class tests are conducted after the completion of every unit from the course.

4. Remedial Classes: Remedial classes are provided to those who are slow in learning and those who performs poorly in internal assessments.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
492	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts methods whereby, teachers are instructed to make learning more students-centric to support structures in systems to develop skills in various learning process. The institution provides all the needed infrastructures and learning resources like Wi-Fi, Internet, fully equipped library with KOHA 17.11(Integrated Library Management System) providing reference books, magazines, journals and news papers. With wide range of gaining knowledge from the above mentioned learning processes, students prepare seminar papers, assignments, project reports etc.,

In the day to day teaching the various strategies or ways adopted for involving the students in the learning process are as follows:

The Institution concentrates much on introducing various modern techniques to make learning more effective for the benefit of students. The learning process is enriched and empowered by the practices which develop communication skills, listening skills, solving problems, improving knowledge, training and participation in various academic programs which enable the students' lifelong learning.

Students are motivated to participate in departmental activities such as seminars, workshops, study tours, industrial visits, field projects, group discussions, guest lectures, quiz programs and club activities to enrich the different methods of learning. Students also participates in extra-curricular activities like sports, fine arts, music, dance, drama and cultural competition.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At present time the usage of ICT has become an integral part of Teaching-Learning process. As such the institution has numbers of ICT enabled classrooms. The teachers makes best use of ICT facilities to enhance the learning activities. Powerpoint presentations are given alongside normal lecturing. Faculty Development Programme was organized under the initiative of IQAC and basic training was provided to the teachers for conducting classes online. Various online teaching tools were introduced to the teachers and how to effectively operate them for impactful learning. During the past few months of lockdown, the students were not deprived of learning. Even during the hard times of lockdown the teachers with the help of ICT delivered knowledge to its students using various online means.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

01-11-2022 09:35:13

148

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal evaluation is an integral part of a semester system. The internal evaluation in the institution is continuous and comprehensive in nature. All the faculty members are directed to continuously evaluate the students and record the outcome of each student's performances. The college has adopted the semester system in accordance with affiliating University guidelines. The internal evaluation system in the college is robust and every possible measure is taken into consideration for continuous improvement while implementing it. In every semester session, an internal examination is conducted for 30% of the total marks by means of debate, quiz competition, seminar presentation, class tests, and assignments. By doing so, a meaningful internal evaluation is conducted. Those students who poorly perform during internal exams are identified and remedial classes are conducted rigorously just before the external exam. The college is strict in terms of internal evaluation. Those students who fail to make it in the internal exams are dropped from appearing in external exams. The college is continuously trying to bring innovative measures in making the internal evaluation more effective by involving students in every co-curricular activity that can be a part of the internal evaluation system.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures that the internal assessment conducted in every session is more robust and dynamic in nature. The marks that are scored during the internal examinations by the students are made known to the students and those students who are unable to reach the marginal marks are given a chance for improvement. Several improvement tests are conducted so as to ensure the students make it for the external exams. Over the years, the college has made a significant improvement in the area of assessing the students through internal evaluation. The college makes sure that the internal exams are as important as the external exams. The Internal exams are conducted in accordance with the pattern of external exams. For continuous improvement, suggestions are sought from the teaching faculties as well as the students, and changes are made in the system.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Course and program outcomes are dispalyed on the institutional website. At the time of entry in the begining of every semester session, orientation programmes are conducted and the students are directed to get the detailed syllabus from the concerned subject teacher. The teachers give orientation to the students about the marks break up of syllabus. As such, 30% of the total marks are internally evaluated from the college itself. The affiliating University has already given a criteria of minimum marks for qualifying internal examination and the college adheres to the same.

The affiliating University's criteria for qualifying the semester with minimum 14 marks out of 30 internal marks and minimum 32 marks out of 70 external marks are made known to the students from the begining of every semester session, so that the students are aware about the evaluation of their performance in both internal and external exams. The assessments and results of students are prepared on time and the result outcome is pasted on the college notice boards.

The notification for results are also announced through the official facebook page of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of program and course outcome are regularly evaluated by the instittution and the same are made known to all the faculty. The performance of the students are regularly monitored and corrective measures are taken immediately. The attendence of the students are strictly monitored and every month's attendence records are displayed in the notice board of the college. All the department records the marks scored by the students in the respective department's register. The institution thoroughly evaluate the performance of the students and the weaker students are given remedial classes for two hours for all the subjects everyday after class. The academic performance of the students are also made known to the parents/guardians of the students and collaborative measures are taken. Mentoring in the college has been a very effective way in knowing the students at individual level. In this way, the mentor of each student is assigned to identify the problems faced by the students and help is extended wherever required and possible.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

188

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://eccnagaland.edu.in/wp-content/uploads/2021/11/SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and

non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities cover the aspects of education which emphasize community and other social services. The college strongly believes in inculcating social responsibilities in the minds of the students by undertaking various community services and extension programs through various clubs. Activities like cleanliness, plantation drive, and various other awareness programs within the campus and surrounding areas are conducted.

National Service Scheme (NSS): The NSS unit of the college conducts extension activities like tree plantation, awareness programs on hygiene, and cleanliness drive occasionally, in the college as well as in the adopted village, Dubagaon.

National Cadet Corps (NCC): The college NCC unit has been rendering numerous community services. Some of the important activities undertaken by NCC cadets include traffic monitoring in collaboration with traffic police, cleanliness

drive, health camp, etc.

Red Ribbon Club (RRC): The Red Ribbon Club of the college organizes various voluntary programs like blood donation campaigns on regular basis to extend help to the needy.

Eco Club: The Eco Club of the institution aims at creating Environmental awareness not only among the students but also to the society at large. Plantation drive, cleanliness drive, awareness program on environmental issues are some of the activities undertaken by the Eco Club.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institution aims at providing basic facilities for an effective teaching and learning atmosphere. The Governing Body of the college is ready to provide facilities whenever required and ready to upgrade the existing facilities accordingly. The institution is equipped with some of the most needed facilities at the moment and ready for further up-gradation.

The institution has the following facilities.

1. Classrooms with an adequate number of fans and lighting. Well-furnished Staff Room.
2. Wi-Fi connectivity.
3. Filtered drinking water facilities for both students and staff. Women's Hostel.
4. Students' Common Room. Girls' Common Room.
5. Medical Infirmary (MI) Room. Transportation facilities for students. Canteen facilities.
6. Generator for power back up.
7. An adequate number of classrooms with ICT tools. Well-

equipped library.
8. Creche.
9. Biometrics attendance system for staff. Computer Room.
10. Conference Room.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is currently making use of about only half of its total land area and is still left with ample space for future expansion. The institution has more plans for extending infrastructural facilities for various outdoor games and infrastructure. However, the institution provides some of the sports facilities for indoor and outdoor games and encourages the participation of students at various college and district level competitions. Indoor games like carrom, table tennis, badminton, etc., are organized at the inter-class, inter-house, and individual levels. The College has Badminton and Volley Ball court facilities for the students.

The college has an active Students' Union Body. Some teachers are nominated by the Principal as Advisors to the Union. The Students' Union conducts various cultural activities and also deputes students to participate in various inter-collegiate and university activities organized by other colleges and All Nagaland College Students' Union (ANCSU).

The facilities include:

Multi-purpose auditorium equipped for indoor games and various other co-curricular activities. Volley Ball Court.

Board games in the Students' common room and Girls' common room.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has a well-equipped library with a good number of prescribed books and other physical facilities that are needed by the students as well as faculty. The institution has installed (Integrated Library Management System) software for quick and smooth execution of daily library tasks. The library also has a photocopy machine for both students and faculty with concession charges. A committee has been formed as Library Advisory Committee headed by the Assistant Librarian and a few faculty members that look into the requirement of different departmental books. The committee also makes and allocates budgets for the purchase of new stock of books, magazines, subscriptions to more journals, etc. The institution ensures to improve the library further by adding more volume of books and other facilities to the existing one.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | C. Any 2 of the above |

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Information Technology plays a very important role in the present education system. Keeping in mind the needs of the students, the college frequently updates its IT facilities including Wi-Fi. IT facilities of the college include desktops, laptops, LCD projectors, LANs,s, and Wi-Fi. The college has recently upgraded its broadband connection to optical Bharat Fiber (FTTH) with faster internet speed.

IT facilities available in the college are in the following forms.

Computer Lab: The College has a well-furnished computer lab with an adequate number of laptops for the students with internet facilities.

Class Rooms enabled with ICT tools: The College has a good number of classrooms with LCD projectors, and Audiovisual system, and an internet connection.

Wi-Fi Campus: The College has a Broadband subscription. Wi-Fi hotspot facilities cover most of the

strategic locations of the college.

Well-equipped office with internet connection.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

36

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The augmentation, maintenance, and utilization of the physical, academic, and sports facilities such as a library, computers, classrooms, drinking water facilities, transportation, etc., are done on the advice and recommendations of various committees and regarding the requirement of facilities in some specific areas are forwarded to the IQAC and measures are taken for inclusion and improvement of the facilities required.

Assistant Librarian and Library Assistant takes the responsibilities of taking care of library assets- books, computers, photocopy machines, etc.,

Games and sports utility equipment are kept in the custody of the Dean of Students and issued whenever required by the students.

Sweepers regularly clean the college premises and wash all the toilets after the classes are over. The institution has installed a generator to maintain an uninterrupted supply of electricity.

The Superintendent of the college maintains all the official records and other necessary equipment for faculties such as laptops, pen drives, external hard drives, and other stationery items.

The college provides RO drinking water facilities and it is maintained regularly by outsourced technicians.

Regular checking of electrical appliances is done by hiring technicians from outside.

All matters relating to maintenance and repair of physical facilities and equipment are carried out by the superintendent who hires technicians and mechanics to ensure that all the equipment is in proper working condition.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

414

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	www.eccnagaland.edu.in
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The establishment of Eastern Christian College laid its pivotal emphasis on imparting quality education and empowering its students to face the future with knowledge and confidence as they engage in societal development. As aimed, the college administration has provision for the establishment of Students' Union to help students cultivate the ability of leadership, organizational skill, teamwork, etc. Henceforth, the college has well embodied active students' union since the genesis of the college. The Students' Union functions under the acronym ECCSU (Eastern Christian College Students' Union).

Like any responsible and dedicated union, the ECCSU has been actively carrying out its duties to help create a conducive environment in the college. The union functions within the framework of its constitution while strictly adhering to the rules and moral code of the college. The union performs as the communicating bridge between the administration, teachers, and the students for smooth channeling of the teaching-learning process and other students' academic activities. The union also organizes annual college functions such as Freshers' Meet, Sports Meet, Literary Competitions, and any other events.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Eastern Christian College, one of the pioneering colleges in Dimapur, established in the year 1993 has been playing a pivotal role in delivering quality education since its inception which is evident from the fact that many graduates produced are successfully well placed and is doing well in varied fields. The college has been truly able to empower young minds to create their innate skills and talents. It was a long-felt need of many former graduates to form an Alumni Association to connect, renew and build stronger relationships with Alma Mater and to share and express gratitude to the institution by rendering services in their capacity, the responsibility of helping the college towards the path of its progress and prosperity. The Alumni Association has also contributed generously to the development of the college from time to time and has rendered cooperation both in positive and quality-oriented measures. It has extended great support to the college management towards implementing various activities. The existence of active Alumni Association members helps the present students to come forward and do the activities more enthusiastically. The Association has also developed goodwill between the present students and the Alumni. Over the years, the Alumni Association has greatly contributed to the college both cash and kind.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution in many ways is reflective of its vision and mission. Focus is being laid on increasing the number of academic disciplines in the institution for more opportunities for students in career building. Few vocational programs have been introduced in the college, computer course programs such as (Master of Certified Computer Application) under the aegis of HITM-IIHT, Dimapur. The college has a number of MoUs with different organizations and institutions that have been initiated for the process of establishing skill development programs. The college also has a Career Guidance and Placement Cell which was formed with an aim to recognize and develop the skills and talents of the students in areas that could generate opportunities in self-employment. The college organizes workshops cum training, seminars to promote analytical thinking and research activities. Experts from varied fields are invited as resource persons to these programs. The college has a good network of links with other academic and research institutions, government administrative officials, politicians, public leaders, and civil societies, this is helping the college to grow substantially. Adequate infrastructural facilities, elective course options in the curriculum, and transport facilities are reflected by a good number of students from local and rural tribal areas getting admitted to the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages freedom in different teaching methods. Funds are allocated to various departments and autonomy is given to the departments to independently use the funds so long as they act in accordance with the vision of the college. The Vice-Principal and Deans assist the Principal in the overall management of the college. A sizeable number of committees have been constituted with their own responsibilities and power to look into the functioning and growth of the college. The heads of Departments are given independent charges and authority in matters relating to their respective departments. The Students' Body of the college is also elected through free and fair elections.

The IQAC, under the Chairperson, formulate policies and directs all the committees under IQAC for organizing various academic activities in the college. There are several Committees/Cells/Associations functioning under IQAC with conveners/coordinators and members managing their activities. This autonomy has resulted in numerous events and programs being introduced yearly. Cultural and extracurricular events are organized by various committees/cells with many of the programs expanding their scope and improvement in quality. The formulation of strategy for effective execution and implementation of the plan is an important quality of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal and all the Administrative Heads, Head of Departments, and Academic Committees discuss and develop an academic calendar for the college year-wise. Different Committees, Cells, Clubs, and Associations are constituted for the execution of all necessary activities for the overall development of the students and also to meet the challenges and different needs of the student's community. Various works/responsibilities are assigned to be achieved within a certain set timeline.

Lesson plans are prepared and submitted by every teacher at the beginning of every academic session. This ensures effective delivery of curriculum requirements and completion of syllabi within a stipulated time.

Every cells/committee are functional under a convener/coordinator and other faculty and representatives from the students. Periodical meetings are held to discuss, plan, and execute academic-related programs. After every academic session, all clubs, committees, and units are required to prepare a full report of the activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a well-structured organizational body.

1. Governing Body: It is the highest organizational organ that looks after the college. The Governing Body consists of nine members. The Principal is the ex-officio secretary of the Governing Body. The Chairman in consultation with the Secretary nominates the other members and fills the vacancies that may arise from time to time. All matters pertaining to infrastructural development, recruitment of faculty, management of funds, and formulation of important policies are done

by the Governing Body.

2. **Administrative Body:** The Principal is the head of the institution and is assisted by Vice-Principal, Dean of Students, Academic Dean, HoDs, and Teaching staff. The Principal is also assisted by Superintendent who supervises all the Non-teaching Staff and looks after the matter relating to financial expenses and other developmental areas.
3. **Service Rules:** The Service Rules cover various rules and regulations for the employees for the proper functioning of their service. The Service Rules of the college acts as a manual. All procedures relating to recruitment, salary structure, code of conduct for both teaching and non-teaching staff and faculties, and promotional policies are laid down in the service rules.
4. **Recruitment:** Recruitment of Teachers is done by a duly constituted Selection Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://eccnagaland.edu.in/organogram-2/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination — C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution takes all possible measures to ensure an effective deliverance of welfare to its employees. As such, there are no hindrances in providing benefits to its employees.

1. The salary structure of the employees is at par with other institutions and proper scale is maintained in accordance with the UGC regulation. Incentives are also provided to the faculty with higher qualifications such as with NET, M.Phil, Ph.D., etc.

2. Salary increment of 3% is annually given to NET qualified teachers.

3. Apart from proper salary structure, the employees are provided with other facilities such as 45 days maternity leave for female employees, 15 days paternity leave for male employees, and a total of 12 days casual leave in a year with other medical allowances and sick leave.

4. The College also provides facilities for personal loans and car loans to its employees. Most of the faculty have benefitted from this scheme.

5. The institution provides a quarter facility for some non-teaching staff and plans to provide quarters for all the teaching staff in the days to come.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/

workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching faculty is conducted once a year. Effectiveness and efficiency in the performance of the appraisal system have been brought out in the quality output of academic programs of the college. The Annual Confidential Report (ACR) allows every staff to grade themselves on a total score of 100 on the 5 most important areas of expected performance on a scale of 20. Teachers grade themselves on a 10 point scale for each of the five criteria and the Principal grade each criterion on a 10 point scale. The score by the teachers and the score by the principal are added together and on the basis of the final score, the principal gives suggestions/remarks/appreciation. The areas of evaluation are teaching/learning, participation in various activities, punctuality, students/teachers relationships, clarity in the subject matter by the teacher. Confidential reports on teachers enable the teachers to find out and identify the areas where improvement can be made.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a transparent financial management system. For proper management of finances, the Governing Body of the college has constituted an audit committee comprising of a few members for internal audit of the college. For an easy auditing process, all income and expenditure are categorized in different heads. The internal audit is done every year at the end of the financial year. The financial year of the college begins from 1st April of every year and ends on 31st March of the subsequent year. The second stage is the external audit. After the completion of the internal audit, a Chartered Accountant is appointed for preparing the final Audit Statement. The college has been managing the income and expenses of the institution very efficiently and transparently thus far.

1. The Governing Body assigns an authorized Chartered Accountant as an external auditor to audit the accounts of the college every year.

2. The external auditor verifies incomes and expenditures of various aspects through receipts and cash memos. Thorough scrutinization is done and a final income and expenditure statement is prepared.

3. A monthly financial statement is prepared by the Superintendent.

4. The internal audit is done by the audit committee of the college after verifying the daily account transaction of the college once a month. The accountant maintains the financial records in the account book.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals,

philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The financial resources are judiciously and economically utilized. For every academic year, different departments are allocated specified funds for conducting various departmental activities and co-curricular activities. The resource mobilization includes the following;

- The college prepares an annual budget by which funds are allocated to different expenditure heads like, salary, infrastructural development, library, office automation, transportation, academic and students welfare expenses, etc.
- The expenditures are recorded systematically and reviewed on a regular basis to ensure that the most effective decision is made.
- The major sources of institutional income come from the students' tuition fees. The institution, being a government-aided college receives grant-in-aid from the state government, UGC, and other government agencies.
- The deficit of funds is managed by the Governing Body
- The grants that are received from various sources such as UGC, state government, and other agencies and individuals are utilized for allotted purposes only. Proper utilization records are maintained thereof.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has a well-established Internal Quality Assurance Cell (IQAC) which has been functional from 3rd July 2015 as per the guidelines of NAAC. The main aim and objective of IQAC are to maintain a quality environment and sustenance in all spheres of academic and administrative activities of the college. The IQAC of the college takes care of academic aspects, such as curricular aspects, teaching-learning process, evaluation, research, and community extension services. All these are done through various Committees and Subcommittees, Cells, Clubs, and Associations. Different committees have been established to undertake various activities and support IQAC in executing its functions effectively. In this way, IQAC contributes to institutionalizing the quality assurance process and progress of the college. IQAC has also made a significant contribution in areas of students' careers by establishing the Career Guidance and Placement Cell of the college. IQAC also evaluates the academic quality of the institution and academic performances of teaching faculties and students' progression. It also encourages the faculties to improve in the area of teaching-learning by adopting more usage of ICT. With the initiative of IQAC, various clubs, cells, and committees have been formed for all-around activities for strengthening the quality atmosphere in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching-learning process, structures, and methodologies of operations and learning outcomes at periodic intervals. The IQAC conducts meetings with teaching faculty at regular intervals to collect ideas, suggestions in order to improve teachers' annual appraisal. The institution also lays emphasis on the participation of teachers in the workshops, seminars, and orientation programs to make their appraisal dynamic. The IQAC of the institution has initiated methods to reform and renovate the assessment system of the students by adopting uniform methods for internal assessment of students and also by addressing the students' grievances regularly to attain a comprehensive and continuous evaluation of the students. ICTs have been used to make teaching-learning more interesting and engaging. All the departments engage students in various literary and co-curricular activities to impart all-around development in them. Remedial classes have been provided to academically weak students to enhance and achieve the desired academic goal. The institution has introduced a mentoring system to assess the students' progress and also to maintain a cordial relationship between the mentor and the mentee. Mentors are responsible for identifying the area of weaknesses of the students and remedial measures are initiated to improve the students' performances in academic and other areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://eccnagaland.edu.in/wp-content/uploads/2021/12/Annual-Report-2021.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. **Safety and Security: The College is very sensitive towards women's safety. As such the college has constituted a Women's Cell that addresses the issues relating to women. Various programs are organized in the college to sensitize the general students with regard to gender equity.**
2. **Counseling: The college practices mentoring, where all the faculty are involved in mentoring the students. Classes are divided into groups of 25-30 students. Each group of students is assigned under one mentor. Mentoring activities in the college have been successful. The performances and involvement of the students in different activities and their overall personality development are reflective evidence of effective mentoring. Students are counseled on various aspects of life and directed to the right path by mentors. The academic performances of the students are also analyzed by each mentor.**
3. **Girls' Common Room: The provision of separate Girls' Common room indicate sensitivity towards female students. Special care is shown to the girl students and maximum efforts are put in to avoid any prejudice towards female students.**
4. **Creche: The college also gives special attention to female staff and faculty. A separate room with washroom**

facilities is made available to female teaching and non-teaching staff.

File Description	Documents
Annual gender sensitization action plan	http://eccnagaland.edu.in/wp-content/uploads/2021/12/Gender-Sensitizationa-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	The College provides the facility of Girls' Common Room, Creche and other security measures for girls students and lady staff.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: Management of solid waste is one of the most challenging tasks. But, the college is committed to undertaking the challenge of keeping the college free from pollution. As such the college has declared itself as a single-use plastic-free zone. The wastes collected at the select site are segregated into biodegradable and non-biodegradable wastes. Biodegradable wastes are put into the compost pit and non-biodegradable wastes such as plastic wastes are collected and sent for recycling.

Liquid Waste Management: All the liquid waste generated is

drained into the sewage and the sewage water soaks in the pit far away from the campus.

E-waste management: There is a deep concern about the hazards emitted by e-waste pollution on human health. Keeping in mind the hazardous nature of e-waste pollution on health, the institution generates little or no waste at all. The small e-waste generated from the college in the form of discarded electronic gadgets such as computer peripherals is refurbished or sent for recycling.

Bio-medical waste management: There is little or no generation of bio-medical waste in the college.

Waste recycling system: All the recyclable waste generated is sent to the proper source.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	http://eccnagaland.edu.in/wp-content/uploads/2021/11/Geotagged-photos-of-waste-management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus — C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path,	D. Any 1 of the above

**lights, display boards and signposts
Assistive technology and facilities for
persons with disabilities (Divyangjan)
accessible website, screen-reading
software, mechanized equipment   5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft
copies of reading material, screen
reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment
i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic
and other diversities (within 200 words).

**The Eastern Christian College is open to students and staff
from different cultures, socioeconomic and religious
communities. While the students' demography is mostly tribal
in its composition, owing to the backdrop, admission is open
to all sections of society. The spirit of unity and tolerance
is clearly visible in the fact that the college has staff and
teachers from different communities working together towards
higher education for a better society.**

**Students are encouraged to take part in community service
where they are exposed to different environments and render
their service and realize the importance of serving society
and giving back. English is spoken as the medium of
communication to promote better understanding amongst the
college community.**

**The college is focused on realizing its mission statement of
promoting among the students, a sense of duty and service to
society and also promoting harmonious relations among all**

sections of society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college firmly believes in imparting quality education as such the college takes utmost care in delivering the right kind of education to its students. Teaching about human values, realizing one's rights, and performing one's duties in accordance with the constitution are some of the things the college cannot compromise. The students are made to realize the importance of performing one's duties and exercising one's right as a responsible citizen. The college also regularly organizes various activities engaging the students to help them realize the importance of performing one's duties. Extension services are provided to communities which allows the students to become responsible and sensitive students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	**C. Any 2 of the above**

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**teachers, administrators and other staff
4. Annual awareness programmes on
Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college draws out the academic calendar at the beginning of the year and organizes various activities according to different dates of events. Cells and Committees of the college take the responsibility of marking some important days by celebrating the event and festivals. The college has several cells and committees that actively conduct programs engaging both faculty and students. These cells and committees also mark events that are of National and International importance. Some of the events that are conducted annually include Republic Day, International Women Day, Independence Day, International Youth Day, NSS Day, etc. The NCC, NSS, Women Cell, Eco Club, etc, actively organizes different activities both offline and online.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-1

Title of the practice: Promoting environmental consciousness by providing community services, organizing campaigns, and making the institution a plastic-free zone.

The institution regularly conducts cleanliness drives, plantation drives around the campus with the target to eliminate plastic wastes which are generated from the campus and the surrounding localities. The NSS and Eco Club Volunteers actively participate in such activities. The Dubagaon Village, one of the neighboring villages of the institution which was adopted by the NSS unit of the institution is the primary target of the institution to do all necessary activities that could benefit the village community and achieve the goals of making a model village for environmental sustainability.

Best Practice-2

Title of the practice: Intensive Career Guidance to the students.

1. Intensive guidance is given to the students by inviting professionals from different organizations. Seminars and Workshops are conducted in the institution with regard to this. The institution has also collaborated with some reputed job placement agencies from around the state and proper arrangement for the training and placement is made. During the last semester of every academic session, experts are invited and counseling is given to the students. Sometimes, recruitment is done on the spot, looking into the potentials of the students in different areas.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In order to promote research culture and enhance the quality of the teaching faculty, the IQAC along with the Research Cell of the college has initiated a monthly Research Colloquium from April 2021 whereby, faculty from different departments presents relevant research papers. Subject experts are invited from various reputed Higher Educational Institutions to comment and give valuable feedback on the paper. This is one area to help promote research culture among the faculty of the college. At the end of the year, a few selected articles will be published in the college multi-disciplinary journal. The college has come up with an annual multi-disciplinary journal in 2021, fulfilling the criteria for a journal with ISSN in the coming days. The college plans to work on the working papers with the intention of making them peer-reviewed in the future. The college also has increased its collaboration with other higher educational institutions in matters of research.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. The college will prepare the academic calendar at the beginning of the session. Accordingly, various activities will be conducted.

2. Monitoring the quality performance of the institution at various levels will be one of the primary tasks of IQAC.

3. The IQAC will also ensure to conduct meetings frequently.

4. Feedbacks will be obtained from different stakeholders and an analysis and action plan will be initiated.

5. Preparation and Submission of data to AISHE.

6. Preparation & Submission of the AQAR 2021-22.

7. To participate in NIRF.

8. Introduction of add-on and certificate courses.